

Berwickshire Christian Youth Trust Job Description

Job Title	Youth and Children's Worker
Line Manager	Borders Regional SU Worker
Purpose	Working with churches and schools to reach all the young people of Berwickshire with the Good News of Jesus Christ
Contract Term	Fixed term of 3 years

About BCYT

Berwickshire Christian Youth Trust (BCYT) is an independent charitable Trust established over 10 years ago which works in partnership with Scripture Union Scotland. The Trust is supported by local churches, of different denominations, across the county.

Berwickshire is served by 2 High Schools and 12 associated primaries which all welcome involvement from the Trust. BCYT works with local churches helping them to develop activities appropriate to the needs of young people in their community.

The Trust employs a part-time administrator/children's worker (16 hours per week) who provides administrative support as well as working in primary schools.

BCYT is overseen by a group of Trustees, who along with others, form a management committee which regularly meets with the youth worker to determine strategy and direction to the work. The line manager is an experienced Scripture Union Regional worker who attends management meetings and meets at least monthly with the youth worker.

Main tasks and responsibilities

1. To be engaged in a range of schools work:

- Participating in the chaplaincy teams of Berwickshire and Eyemouth High Schools
- Leading assemblies in both primary and secondary schools
- Contributing to Religious and Moral Education (RME) classes in both primary and secondary schools
- Working with schools and providing resources to enable transition between primary and secondary schools
- Supporting and encouraging Scripture Union groups in primary and secondary schools
- Appointing leaders to these groups and being involved in providing training for the leaders of these groups
- Involvement in the wider life of the school communities when appropriate

- 2. To be involved in activities with young people as a means of evangelism and discipleship:**
 - Developing appropriate discipleship activities for young people
 - Leading or participating in the leadership of church-based holiday clubs
 - Organising and participating in primary and secondary residential weekends
 - Promoting the Scripture Union holidays programme and participating in them along with young people from the area
 - Participating and encouraging Berwickshire young people to attend national Christian events
- 3. To facilitate training and support for youth leaders and churches:**
 - Establishing the training needs of those involved in work with children and young people
 - Providing regular training opportunities for those working with children and young people
- 4. To promote the work of BCYT:**
 - Speaking occasionally at church services and other church meetings
 - Contributing to regular prayer news and newsletters
 - Identifying and encouraging volunteer support
- 5. To be involved in administrative tasks:**
 - Correspondence and local mailings
 - Ensuring that relevant SU policies concerning volunteers are adhered to
 - Keeping a record of work and preparing reports as requested
 - Attending meetings of the BCYT management committee
- 6. To take part in staff training days provided by Scripture Union (36 hours – residential, three times each year) and attend meetings of the Scripture Union East Team (4 days each year).**
- 7. Undertake person development through active participation in annual work reviews, supervision and identified training (internal, external or other) as required.**

The above is intended to give an indication of the range of duties for the role, other tasks/responsibilities, appropriate to the remit, will be expected as required.

The post requires the occupant to have a personal faith in Jesus Christ as Saviour and Lord and to believe the Bible to be fully trustworthy and the highest authority for faith and life in keeping with SU's statement of faith. These principles require to be applied alongside the professional skills required in this role.

January 09

Berwickshire Christian Youth Trust Youth and Children's Worker

Person Specification Qualities and abilities

- Have a growing relationship with Jesus Christ and be actively involved in a local Church
- Be able to share the gospel with young people, helping them to explore the significance of Jesus Christ in their lives
- Be able to establish positive relationships with children, young people and adults (including teachers, church leaders, committee members, volunteers etc)
- Have a growing understanding of Biblical truth and able to articulate this and encourage others in their faith
- Be able to communicate effectively in a variety of environments
- Be able to support, train and envision others, delegate tasks and model excellent working practices
- Display an ability to use initiative and be self-motivated
- IT Skills

Experience and Qualifications

- Evidence of continued education beyond secondary school is desirable
- Youth work experience is essential
- Full driving licence and use of a car are essential requirements of this position

January 09